

Library Association of Alberta &
Alberta Library Trustees Association



ALC VISION 2020

ALBERTA LIBRARY CONFERENCE

JASPER

**EXHIBITOR
INFORMATION
PACKAGE**

April 23-26, 2020

www.albertalibraryconference.com

EXHIBITS / TRADESHOW DETAILS

Where	The Fairmont Jasper Park Lodge in Jasper, Alberta (approx. 374 km west of Edmonton, 410 km northwest of Calgary). http://www.fairmont.com/jasper . The exhibit hall is in the Mary Schaffer Ballroom.
When	Exhibits open at 6:30 p.m. on Thursday, April 23 and remain in place until 1:15p.m. on Saturday, April 25.
Price	INSIDE TABLE: \$525.00 plus GST per table/booth space - postmarked on or before 31 January 2020. \$625.00 plus GST per table/booth space - postmarked 1 February 2020 or later. OUTSIDE TABLE: \$625.00 plus GST per table/booth space - postmarked on or before 31 January 2020. \$725.00 plus GST per table/booth space - postmarked 1 February 2020 or later. No exhibit space will be reserved until payment in full is received with the Registration Form.
Deadline	The registration deadline is March 15. Late registrations will be considered if space is available. \$100.00 processing fee for all refunds. No refunds after 15 March 2020. Conference GST #R124163999
Payment	By cheque, Visa, or MasterCard.
Table Space Size	2 1/2 feet wide by 6 feet long. This is the total space allocated. A table cover, skirting and chairs are provided. Exhibits that occupy more than the allotted space will be charged for an additional booth. This charge may be imposed at the Conference.
Chairs	Two chairs are provided and included per exhibit space.
Table Assignment	Tables are not assigned until mid April. Specific locations may be requested but are not guaranteed.
Set-Up Hours	Thursday, April 24 12:00 p.m. - 5:00 p.m.
Viewing Hours	Thursday, April 23 6:30 p.m. - 10:00 p.m. (cash bar in Exhibits Area) Friday, April 24 10:00 a.m. - 6:00 p.m. (morning coffee in Exhibits Area) Saturday, April 25 10:00 a.m. - 1:15p.m. (morning coffee in Exhibits Area)
Take-Down Hours	Saturday, April 25 1:15 p.m. - 3:00 p.m.

EXHIBITS / TRADESHOW DETAILS

Shipping

If you are shipping materials to the conference, please ensure that they are well marked with your company name and with the name Alberta Library Conference. The shipping address is:

Alberta Library Conference
c/o Jasper Park Lodge
Old Lodge Road
Jasper, AB T0E 1E0

JPL asks that no items arrives before Monday April 20. If it arrives before Monday, it will be sent back. Remember, overnight shipping does not exist, simply due to the location. Also, there is no shipping service on Saturdays or Sundays. The delivery can come directly to the loading dock, which has a 44 inch height. Loading dock hours are 8am- 4pm. The Lodge has guest rooms close to the dock so they do not allow trucks in the dock prior to 8am or after 4pm, so please schedule your deliveries accordingly. After the conference, crates can be packed up on Saturday April 25 and left with the Lodge for collection on Monday.

Responsibility

Neither the sponsoring organizations nor the Jasper Park Lodge assumes any responsibility for loss of or damage to exhibits.

Accommodation

Each exhibitor is responsible for arranging his/her own accommodation. Accommodation at JPL is at the conference rate and includes breakfast, lunch and dinner. Please book early as the Lodge fills up quickly. Contact the Fairmont Jasper Park Lodge directly at (780)-852-3301.

Give Aways

These should be handed out at your table/booth. We also welcome donations for doorprizes at the Conference. If you have a donation for doorprizes, please let us know.

Website

Please check the ALC website, <http://www.albertalibraryconference.com/> for additional information throughout the year.

NOTE:

Conference attendees who plan to conduct commercial business at the conference must register as an exhibitor and maintain a presence in the Exhibits area (i.e., a table with materials).

ABOUT US

The Alberta Library Conference is an annual conference of the Library Association of Alberta and the Alberta Library Trustees Association (public library Trustees).



Set in scenic Jasper National Park at the historic Fairmont Jasper Park Lodge, the Alberta Library Conference is one of the premiere conferences in the Canadian library sector. With three days, one venue and approximately 800 delegates, the networking opportunities provided by the Alberta Library Conference are unmatched!

THE ALBERTA LIBRARY TRUSTEES ASSOCIATION

ALTA is the collective voice for library trustees. ALTA builds trustee capacity through education, leadership, communication, partnerships, and collaboration.

THE LIBRARY ASSOCIATION OF ALBERTA

The Library Association of Alberta was established in 1930. It is a nonprofit, independent, voluntary association. Our 800+ members include librarians, library personnel, library trustees, institutions, and other interested individuals and companies.

QUESTIONS?

Please contact the ALC Exhibits Coordinator

Jean Keetch, ALC Exhibits Coordinator
c/o Rimbey Municipal Library
Box 1130
Rimbey, AB T0C 2J0



403-843-2841



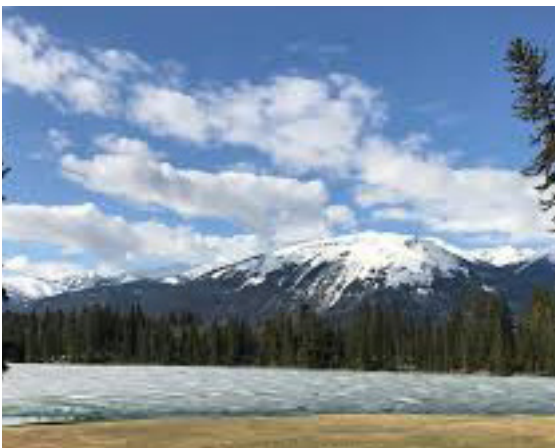
exhibits@albertalibraryconference.com

ABOUT US



OVERVIEW

The Alberta Library Conference is a continuing education conference for approximately 600 attendees. There are over 50 sessions, two keynotes, author talks and various social events. Attendees are library staff who are invested in excellence in library service and public library trustees who sit on local library boards.



LOCATION

ALC provides a unique experience from other conferences, explaining why more than 800 attendees each year choose to attend. The 'retreat' aspect of ALC is intentional as it engages everyone who attends. Attendees eat together, socialize together, and learn together over the 3 days. Conferences held 'locally' result in broad dispersal of attendees between and after sessions, as people choose to go home to eat, socialize and sleep. The setting at ALC provides an opportunity to build relationships and connections that would not be possible at other venues.



JASPER PARK LODGE

In Alberta, we are incredibly lucky to have access to some of the most beautiful landscapes and facilities in the world. The Fairmont Jasper Park Lodge (JPL) has been the 'home' of the Alberta Library Conference (ALC) for more than 40 years.



Contact: exhibits@albertalibraryconference.com